

Invitation of quotation

for

Microtrainer EDTA

At

All India Institute of Medical Sciences, Jodhpur

Inquiry No. : Admin/Gen/18-03/2020-AIIMS.JDH

Inquiry Issue Date : 02<sup>nd</sup> May, 2020

Last Date of Submission : 11<sup>th</sup> May, 2020 at 05:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur – 342005, Rajasthan

Telefax: 0291- 2012978, email: [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in)

[www.aiimsjodhpur.edu.in](http://www.aiimsjodhpur.edu.in)

**Invitation of quotation for Microtrainer EDTA at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for supply of Microtrainer EDTA for the Institute as per terms & conditions mentioned below. The quotation along with all the required document must be submitted on Email [procurement@aiimsjodhpur.edu.in](mailto:procurement@aiimsjodhpur.edu.in) on or before 11.05.2020 05.00 PM.

**“QUOTATION FOR SUPPLY OF Microtrainer EDTA AGAINST  
INQUIRY NO. ADMN/GEN/18-03/2020-AIIMS.JDH” DUE ON 11.05.2020  
05.00 PM”**

**1. Terms & Conditions:**

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. **Quotation should be sealed and signed along with other relevant documents as mentioned in terms and conditions.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation..
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
  - The firm shall have valid GST No. and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

**INQUIRY NO. Admin/Gen/18-03/2020-AIIMS.JDH**

- K) **Delivery Period** –within 07 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

**2. Special Terms & Conditions:**

- A) **Bidder must quote the product as per specification provided in Annexure 1.**  
B) **Catalog must be attached with quotation for technical evaluation.**

**Administrative Officer**

Encl.: Annexure 1 (Specification)  
Annexure 2 (Format of price bid)

**INQUIRY NO. Admin/Gen/18-03/2020-AIIMS.JDH**

**Annexure 1**  
**Specification**

<b>S.No</b>	<b>Nomenclature</b>	<b>Qty</b>
1	Microtrainer EDTA	10,000 Pcs

**[On the letterhead of firm]**

**ANNEXURE "2"**  
**PRICE BIDFORM**

To,

Administrative Officer,  
AIIMS, Jodhpur.

Dear Sir,

I/We ..... Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF Microtrainer EDTA AGAINST THE INQUIRYNO. Admn/Gen/18-03/2020-AIIMS.JDH" DUE ON 11.05.2020 05.00 PM at AIIMS Jodhpur".

1. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

2. I/We hereby offer to supply at the following rates and as per annexure-1 as mentioned above.

S. No.	Particulars	Quoted Make	Qty	Price/Unit Exclusive of GST (INR)	GST %	Price/Unit inclusive of GST (INR)	Total Amount Inclusive of GST (INR)
1	Microtrainer EDTA						

1. The Bidder must quote only recommended Make.
2. The Bidder must submit the GSTIN Registration and PAN Card self-attested copy with the quotation otherwise quotation will be **REJECTED**.
3. The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**.
4. Catalog must be attached with quotation for technical evaluation.

Date \_\_\_\_\_

(Name) \_\_\_\_\_

Place \_\_\_\_\_

Name of Firm/Company/Agency \_\_\_\_\_

GSTIN No.: \_\_\_\_\_

Bank Name:- \_\_\_\_\_

Bank Account No.: \_\_\_\_\_

IFSC Code:- \_\_\_\_\_

Branch Name: \_\_\_\_\_

Phone No. \_\_\_\_\_

Email: \_\_\_\_\_

(Signature of Authorized Person) \_\_\_\_\_

Seal: \_\_\_\_\_